

Jessica Vitkin

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Experience

Script Supervisor/Assistant Director • Big Sandy Podcast • Chicago, IL • 05/2019 Assist with logistics, casting, script supervision & production of narrative podcast series based on novel, Big Sandy: Stories

Intern • Kartemquin Films • Chicago, IL • 01/2019– 05/2019
Work Experience at a non-profit documentary film production company, including project research, pre & post- production, distribution, marketing

Research Assistant • Center for Digital Ethics & Policy • Chicago, IL • Loyola University Chicago • 01/2019– Present Duties include research, updating & maintenance of website, creation of original web content & digital ethics podcast

Freelance Producer / Director / Editor • Chicago, IL • 07/2018 – Present Produce & direct educational videos for online classes offered by The Second City Training Center, film & edit stand-up comedy routines

Work Development Specialist • Jewish Vocational Services Chicago, IL • 10/2016 – 07/2017 Coordinated vocational training program for transitional high school students with disabilities

Communications Advisor • KT Care Foundation Yangon, Myanmar 10/2015 – 07/2016 Created & implemented communications strategic plan for Myanmar based education & health non-profit, edited & produced videos, blogs & brochures

Education

Master of Communication: Digital Media & Storytelling Loyola University Chicago • Chicago, IL • 2017— 2019

Writing & Improv Second City • Chicago, IL

100-hour ESL TEFL Professional Diploma Bridge TEFL • Online

BA: Global & International Studies • Political Science Western Michigan University • Kalamazoo, MI • 2007

Skills

Creative

Animation
Podcasting
Storytelling
Filmmaking
Improvisation
Sketch comedy
Creative writing

Technical

Dragonframe
Adobe Premiere Pro
Adobe Photoshop
Adobe InDesign
Adobe Audition
Adobe After Effects

Camera Operation

GoPro Hero4
Sony PXW-X70
Sony NEX-EA50
DSLR Canon EOS Rebel T7i

Web

SEO
Social media
Content creation
WordPress, Wix, Squarespace
Google Analytics Individual Qualification certification

Miscellaneous

Public speaking
Research/Outreach
Conversational Spanish
CPR, CPI, MANT & First Aid Certifications
Crisis intervention & mediation training
Background in intercultural working environments